

Little Rock Bop Club By-Laws

ARTICLE I: ORGANIZATION

Section 1: The name of the organization is the Little Rock Bop Club. The Little Rock Bop Club may also be called the LRBC.

Section 2: The LRBC will be organized as an Arkansas non-profit corporation titled Little Rock Bop Club Inc. Monies collected can only be used for the specified objectives of the LRBC.

Section 3: The LRBC shall be governed by these By-Laws and by a set of Standing Rules. Board and special member meetings shall be conducted in accordance with the rules contained in "Robert's Rules of Order" (latest version) where applicable and where such rules are not inconsistent with these By- laws.

ARTICLE II: OBJECTIVE

The objective of the LRBC is to promote bop and other forms of swing dance by:

1. Providing quality dance opportunities in a welcoming enthusiastic atmosphere.
2. Conducting other activities promoting the enjoyment of bop and other forms of swing dance.

ARTICLE III: LRBC MEMBERSHIP

Section 1: LRBC membership is open to all persons who are interested in bop and other forms of swing dancing and who agree to abide by the By-Laws of the LRBC.

Section 2: No person may be denied LRBC membership because of sex, race, color, creed, or national origin.

Section 3: Membership cards shall be issued upon a member's joining the club or renewing membership.

Section 4: Members who have not renewed their membership by payment of their annual dues in accordance with Article IV, shall have their membership terminated and they shall have no further rights of membership

Section 5: A current Membership List shall be maintained. Membership Lists may only be provided to members of the Board of Directors or to such other authorized persons as the Board of Directors may designate.

Section 6: Any member of the LRBC may have his or her membership suspended or revoked for actions detrimental to the LRBC or its members.

ARTICLE IV: DUES AND ASSESSMENTS

Section 1: Membership in LRBC shall require the member's payment of annual dues, the amount of which shall be established in the Standing Rules.

Section 2: The Board of Directors shall determine the amount of admission fees to LRBC dances and events.

Section 3: Only one-year memberships will be offered by the LRBC. The one-year membership expires the following year at the end of the month in which the Member joined or renewed.

ARTICLE V: ORGANIZATIONAL STRUCTURE

Section 1: A Board of Directors, elected and appointed from the LRBC Membership, shall govern the LRBC. The LRBC Board of Directors will conduct all business of the LRBC and report its actions to the LRBC Membership regularly. The Board of Directors shall operate the LRBC and its activities for the enjoyment of the LRBC Membership. The Board of Directors will create, maintain, publish, and update, as necessary, a set of Standing Rules for the day to day operation of the LRBC.

Section 2: The LRBC Board of Directors shall consist of five (5) elected Officers plus five (5) additional appointed Director positions. In addition, the Board of Directors may, at its discretion, appoint up to three (3) additional Directors with or without specific duties, to serve during the Board of Directors' term of office. All elected and appointed Director positions will be for one-year terms.

Section 3: The five Officer positions to be elected from the LRBC Membership are as follows:

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. Parliamentarian/Property Auditor

Section 4: The five additional Board positions to be appointed by the newly elected Officers at the new Board's first regular Board Meeting in November are as follows:

1. Activities Director
2. Admissions Director
3. Communications Director
4. Membership Director
5. Telephone Director

Section 5: Should the President resign or be removed from office, the Vice-President will assume the office of President and will serve the remaining term of office. Should any Officer or Director position other than President be vacated, the Board of Directors shall appoint another LRBC Member to serve the remaining term of office.

Section 6: Should a LRBC Board of Directors member be absent from three (3) consecutive regular LRBC Board of Directors meetings, the remaining Directors may, at their discretion, remove that Director from the LRBC Board of Directors.

Section 7: Members of the LRBC Board of Directors must maintain their Membership in the LRBC.

Section 8: Any member of the Board of Directors may be removed from office by the remaining Directors for malfeasance or actions detrimental to the LRBC. Such removal action may be initiated by any LRBC member in good standing, including any member of the Board of Directors.

Section 9: Upon completion of their term of office or upon removal from office, all Officers and Directors shall deliver to the new President or to their replacement Officer or Director all LRBC property and records in their possession. Any Officer or Director who refuses to return LRBC property or records voluntarily shall be subject to legal or disciplinary action as deemed necessary by the Board of Directors.

Section 10: Funds of the LRBC may not be committed or spent and the LRBC may not be committed by contract to any obligation without the prior approval of the LRBC Board of Directors, except that the President may authorize expenditures up to a limited amount specified in the Standing Rules without prior Board approval; however, the President is accountable for these expenditures.

ARTICLE VI: ELECTIONS

Section 1: Each year, not less than sixty (60) days prior to the date set for the LRBC Officers' election, the LRBC Board of Directors will appoint a non-LRBC Board of Directors member from the LRBC Membership to chair a Nominating Committee. The Nominating Committee Chairperson will recruit two additional non-LRBC Board members from the LRBC Membership to serve on a Nominating Committee. The Nominating Committee will identify and solicit candidates for election and appointment to the Board of Directors positions. The Nominating Committee will first present the candidates to the LRBC Board of Directors and next to the LRBC Membership at a regular meeting at least two weeks before the scheduled October election date. At the same meeting that the Nominating Committee presents the slate of candidates to the LRBC Membership, the Nominating Committee Chairperson will call for and accept additional nominations from the floor for any Officer position. The presentation of candidates and call for additional nominations from the floor will be repeated at the regular meeting immediately preceding the election meeting. No further nominations will be accepted after this second presentation of candidates and call for additional nominations is completed.

Section 2: Elections for the LRBC Board of Directors will be held at a regular LRBC meeting in October designated by the Board of Directors, the date of which shall not be later than October 21. LRBC Members shall be notified of the date of the election and the slate of candidates not less than two weeks prior to the election by announcement by the Nominating Committee at a regular LRBC meeting.

Section 3: The Nominating Committee shall provide ballots and preside over the elections at the designated October election meeting. Ballots shall contain the names of all LRBC members who have been selected by the Nominating Committee or who have been nominated from the floor (and accepted nomination) for the elective Officer positions. The Nominating Committee shall tabulate the results of the election and present the results to the Board of Directors and the LRBC Membership immediately following the election. Votes for write- in candidates are acceptable, provided the writein candidate is a current LRBC Member in good standing. Election of Officers will be evidenced by a majority vote of the LRBC Membership present at the election meeting.

Section 4: Newly elected LRBC Directors will assume office as soon as possible following the election date, but not later than November 1.

ARTICLE VII: MEETINGS AND QUORUMS

Section 1: The LRBC will hold regular dance meetings on a schedule and at a place determined by the Board of Directors. There shall be no less than one regular dance meeting per month. Special LRBC meetings to conduct specific LRBC business requiring a vote of the LRBC Membership may be scheduled by the Board of Directors as necessary, but require that the Membership be notified at least 30 days prior to the scheduled special meeting. Such notification may be made at a regular dance meeting.

Section 2: The LRBC Membership may cause a special LRBC meeting to be scheduled anytime by presenting to the LRBC Board of Directors a petition signed by twenty-five percent (25%) of the total LRBC Membership. Any such special meeting will be scheduled no sooner than thirty (30) days and no later than sixty (60) days after the petition is presented to the LRBC Board of Directors.

Section 3: The LRBC Board of Directors shall hold a regular Board meeting not less often than once each month and the Directors shall be notified of regular Board meetings no less than seven (7) days before such meetings. The President may call an emergency meeting of the LRBC Board of Directors with a twenty- four (24) hour oral notice to LRBC Board members.

Section 4: Any member of the LRBC Board of Directors may request the President call an emergency meeting of the LRBC Board of Directors. If at least five (5) LRBC Board members request a meeting in writing, the President must call the meeting.

Section 5: Any LRBC member in good standing may attend a LRBC Board meeting and be heard, but may not vote at said meeting.

Section 6: At any LRBC meeting, twenty percent (20%) of the total LRBC Membership will constitute a quorum for the transaction of business requiring LRBC Membership action. A majority vote of the Members present is required for approval of any action put before the membership for vote.

Section 7: At LRBC Board of Directors' meetings, six (6) Directors present constitute a quorum. A minimum of five (5) affirmative votes are required for approval of any LRBC Board of Directors action.

Section 8: Except if needed to break a tie vote, the President shall have no vote on motions brought before the Board of Directors at regular or special Board of Directors meetings.

ARTICLE VIII: AMENDMENTS AND GENERAL RULES

Section 1: Proposed amendments to the By-Laws must first be presented to the LRBC Board of Directors at least thirty (30) days before a regular or called LRBC Board of Directors meeting so that they may be added to the upcoming meeting agenda.

Section 2: The By-Laws may be changed by introduction of an amendment by the LRBC Board of Directors at a regular LRBC meeting with voting by the LRBC Membership on the amendment at the next consecutive LRBC Meeting. A LRBC Membership quorum must be present and a majority vote of those present must be received in favor of the amendment in order for the amendment to be adopted. By-Law amendments are effective immediately upon adoption unless the amendment itself defines a later adoption date.

Section 3: In the event of the dissolution of the Little Rock Bop Club, the President, Secretary, and Treasurer are directed to sell all LRBC property, satisfy all LRBC obligations, and distribute all remaining funds to Arkansas charities as determined by vote of the Board of Directors.